



Assistant Researcher Position

Established in the early 1980's, the Nlaka'pamux Nation Tribal Council (NNTC) was given the responsibility to protect and advance the title and rights of the Nlaka'pamux Nation. Title and rights are our way of life, our ties to the land and our responsibility to protect for future generations.

The NNTC Specific Claims program has served Nlaka'pamux communities since 1985, and the program has submitted over 100 claims for resolution. The NNTC Governance group engages with government and proponents regarding resource development or other economic activities on member communities' lands.

We are seeking an **Assistant Researcher** to join their team to assist both the Specific Claims program and the Governance group. This role can be based out of a home office however, there is a requirement to work out of the Lytton office at least once a week. Additional travel throughout Nlaka'pamux homeland may occur, as required.

Reporting to the Legal and Research Director, the Assistant Researcher will be responsible for:

Specific duties and responsibilities include:

- Creating Early Document Reviews for Specific Claims research
- Assisting the Researcher with the researching and drafting of Specific Claims narratives
- Formatting the Specific Claims documents
- Assisting with the collection of Band Council Resolutions for Specific Claims funding applications
- Filing Specific Claims funding and administrative files in an organized manner
- Responsible for the accurate entering of data in the Cultural database and the Government database
- Researches and completes summaries of historical and cultural information of identified areas for the NNTC Governance group
- Entering applicable data in the NNTC Governance group database
- Assisting NNTC staff members and community members with accessing archival information
- Maintains the Resource Library and NNTC Cultural Archives
- Carrying out the recording or photography of NNTC meetings or events, as needed
- Assisting with Nlaka'pamux Land-Use interviews
- Receiving and processing donations to the Resource Library and Cultural Archives
- Adhering to privacy and confidentiality policies with respect to archival materials
- Committing to be a positive team member
- Commitment to respecting Nlaka'pamux title and rights
- Performs other related duties as required

This rewarding opportunity will appeal to individuals with an interest in the history of Indigenous title and rights in the interior of BC and in the history of the governmental, legal, and other relationships between Indigenous Peoples and the federal and provincial governments. You should also have strong communication, computer and writing skills, an ability to be organized and detailed and an exemplary level of integrity, work ethic, confidentiality, and accountability. A valid BC driver's licence is required. A diploma or degree in Archival Studies, Library and Information Science, Records and Information Management or another related program, would be considered an asset.

If you possess the necessary qualifications and skills, please forward your cover letter and resume to: hello@praxisrecruitment.ca by November 22, 2021.

We thank all applicants in advance. Please self-identify, as preference will be given to Nlaka'pamux.